

Vendor Application- Winter People's Market 2016/17

Due: December 1st

Email (preferred) or mail to

Scott Steen: (406) 579-7852

tetonslowfood@gmail.com

PO Box 3934, Jackson WY, 83001

Time: from 2- 6pm

Date: Once a month | Second Saturday of the Month | December 10th - May 13th

Vendor Setup/load in time: noon-2pm

Location: Teton County Fairground Building (Indoor)

350 West Snow King Drive, Jackson WY, 83001

2016/17 Winter People's Market:

The People's Market is excited to move into the winter season. If you are interested in participating and selling your wares this season, please apply by filling out the following application.

Business Info

1. Name(s) _____

Business Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone (day) _____ (eve) _____

E-MAIL (Required) _____

Best way to contact you (email/phone call/text) _____

2. Product Description:

Please provide a detailed description of the items you wish to sell at the market. If you are selling organic products at the market please attach a copy of your organic certification to the application. Please have a copy of your organic certification accessible at the market for customers.

*All Non food Items will subject to a jury selection to maintain our majority food to non food vendor ratio

3. Jackson Hole People’s Market Membership:

We welcome all vendors to become members of the Jackson Hole People’s Market for a \$100 fee. Market membership will provide vendors with discounts on your daily booths fees, free promotions on our website and other advertising. **Your membership will be valid for both the Winter Market AND the 2017 People’s Market in the summer/fall- it’s become even better!**

4. Vendor Booth Display Options:

Applicants are responsible for their own chairs and signage. **Tents and tables are provided.** All food vendor booths are required to be covered in accordance with Wyoming Health Code. See fees schedule on next page.

- 10 x 10 Booth
- 10 x 20 Booth

5. Please Select Market Dates you Plan to Attend:

If you wish to change a date during the summer please notify the Market Director two weeks prior to the date to avoid a cancellation fee. **Highlighted dates are Jackson Hole Live overlap dates.**

- December: 10th
- January: 14th
- February: 11th
- March: 11th
- April: 8th
- May 13th

Market Fees

Fees for the 2016 People’s Market will be capped at different rates for members and non-members. The Peoples Market collects 10% of gross sales until the cap amount is reached. There will be a minimum charge for a booth space regardless of sales, these rates will be different for members and non-members as well. All vendors will be responsible for turning in a sales sheet at the end of each market with the required fee to the market directors. Please see cap and minimum rates for members and non-members below.

Cap Rates

Booth Size	Member Cap Rate	Non-Member Cap Rate
10 x 10 Booth	55	No Cap
10 x 20 Booth	70	No Cap

Minimum Rates

Booth Size	Member Min Rate	Non-Member Min Rate
10 x 10 Booth	10	20
10 x 20 Booth	20	40

**Hold Harmless Agreement
Exhibitors Contract**

All Exhibitors Must Read and Agree with the Conditions Below.

Exhibitors agree to protect, save and hold the Jackson Hole People’s Market and all agents and employees thereof (hereafter collectively call indemnities) forever harmless for any damages or charges imposed for violations for any law or ordinance, whether occasioned by the negligence of the exhibitor shall, at all time, protect, indemnify, save and hold harmless the indemnities against and from any and all losses, costs, damages, liability or expenses (including attorney’s fees) arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the exhibitor, its agents, employees or business invitees, which arise from or out of by reason of said exhibitor’s occupancy and use of the exhibition premises or any part thereof.

Liability

Exhibitor shall be fully responsible for any and all damages to property owned by the Jackson Hole People’s Market and its agents, which result from an act or omission of exhibitors. Exhibitor agrees to defend, indemnify and hold harmless the Jackson Hole People’s Market, its agents, employees, subsidiaries, and affiliates from any damages or charges resulting from exhibitor’s use of the property. Exhibitors’ liability shall include all losses, damages, costs or expenses rising out or out of by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees and businesses invitees which arises from or out of the exhibitor’s occupancy and use of the exhibition premises or any part thereof.

Name (Please Print) _____

Signature: _____

Title: _____

Company: _____

Date: _____

What's different for the Winter Market (and reminders)?

1. Please make sure to have all valid licensing with the town and state (Tax ID, food service permit, etc.) for all markets. We can help, but this is your responsibility.
2. While there will be less equipment per vendor without moving tents and tables, we anticipate a bottleneck during load-in and take down because there are only 3 doors, and there will be snowy days. If a free-for-all load in doesn't work, we'll move to staggered load-in times. Please be patient with us as we figure out the best system. We'll have volunteers to help make load in and take down as efficient as possible.
3. The People's Market is working toward become a Zero Waste Market. If you sell drinks that use disposable cups, we ask you to point customers to the Slow Food booth for free rental of non-disposable cups. We will also ask you to use Slow Food provided reusable plates and bowls (the Green ones) if you sell prepared food using this disposable items as a part of the next phase of this initiative.
4. A market map will be sent out no later than 24 hours before each market. This is also subject to change we dial in the best system.
5. A no call/no show penalty of \$75 will be charged to any vendor who fails to give notice of a planned absence from the market. (Same as Saturday Market)
6. There is no extra charge for electricity, but please bring extension cords if you need them as outlets are limited.
7. We will be limiting the number of vendors selling prepared meals at the market. Vendors sourcing local produce, meat and other ingredients will be given priority.
8. Vendors must stay until end of the market. Vendors leaving early will face a cancellation fee.

The Jackson Hole People's Market Ground Rules

1. Any false advertising will result in no future market attendance and no refund of market fees.
2. Any items sold as "Organic" must be USDA certified. Growers must have a copy of their certification, and certifications for any organic item they are selling from another farm.
3. "Local" is defined as grown within Teton County WY, Teton County ID, Lincoln County and Sublette County; we will also accept producers from the town of Dubois, WY or within 175 miles of Jackson, WY.
4. Leave your dogs at home.
5. No smoking.
6. No calling. Calling is when a vendor calls out from his/her booth about what is for sale.
7. All vendors must meet Teton County, Wyoming health codes.
8. Set-up begins at 12 pm and ends at 2pm. We may move to staggered set up times (30 minute time slots) after the first market or two. **Call Scott at (406) 579-7852 if you are going to be late or will not be able to make it. No call/No Shows are subject to a \$75 fine**
9. You are responsible for cleaning up your booth space. Failure to do so will result in a \$10 clean-up fee.

12. All vendors are required to complete their daily sales sheet and return it directly to the market director with required fee by the end of the market. Checks should be made out to JH People's Market.

13. To receive member rates vendors must have paid the \$100 membership fee by the day of the market they are attending. Checks should be made payable to JH People's Market and sent to PO Box 3934 Jackson, WY 83001. **This membership will also cover the 2017 summer People's Market.**

14. The JH People's Market reserves the right to remove any exhibitor for violation of any regulations. The director is the first and final authority on any market day.

15. The People's Market strives to emphasize local food and art in the community. In order to preserve the balance of both we will maintain a "majority" food to non-food vendor ratio

16. The People's Market is working toward become a Zero Waste Market. If you sell drinks that use disposable cups, we ask you to point customers to the Slow Food booth for free rental of non-disposable cups. We may also ask you to use Slow Food provided reusable plates and flatware if you sell prepared food using this disposable items as a part of the next phase of this initiative.

I have read this application and I agree to all rules and regulations set forth in this application..

SIGNATURE: _____ **DATE:** _____

SEND APPLICATIONS TO c/o Scott Steen, JACKSON HOLE PEOPLE'S MARKET, PO BOX # 3934 JACKSON, WY 8300.1 Email Scott at tetonslowfoof@gmail.com or call/text (406) 579- 7852 with any questions.

Local Guidelines

The People's Market seeks to give priority to local farmers, producers, growers, harvesters, and gatherers. We also realize we live in a harsh climate and want to allow people from other climates to round out our market.

- "Local" is defined as grown within Teton County WY, Teton County ID, Lincoln County and Sublette County, Bonneville County, Madison County, Jefferson County; we will also accept producers from the town of Dubois, WY or any place within 175 miles of Jackson, WY.
- Non-local farmers will be able to sell produce, which is not available through local farmers. If a local farmer is selling an item a non-local farmer wants to sell, the non-local farmer must wait until the local farmer is sold out.
- Farmers may sell items which were:
 1. Grown by them.
 2. Purchased from another farmer and clearly marked as so. These items must be purchased directly from another farmer, not a produce house or any other wholesale business.
 3. The Market Director reserves the right to ask a vendor to remove a product if it is deemed inappropriate for the market
- Any farmer vending at the People's Market must be able to provide documentation to support the origin of produce and gives the Market Guides permission for surprise inspection of farm and/or the farm the produce was purchased from. Failure to provide an inspection will result in no future attendance at markets and no refund of market fees.